Article 15, Sections 10 and 11 of CBA
SERIOUS ASSAULT, BATTERY, OR MENACING REPORT

PLEASE CHECK ONE: ☐ ASSAULT OR BATTERY ☐ MENACING

Date Sent: / /

ASSAULTED/MENACED STAFF MEMBER:

_____
(Please print)

HOME ADDRESS:

_____

CITY: _____ ZIP: _____

HOME PHONE: (____)_____

SCHOOL OF INCIDENT:

_____

DATE OF INCIDENT: _____

POSITION OF VICTIM: _____

ALLEGED ASSAILANT:

_____
(Student Last Name)   (First)   (MI)

DOB: _____

PUPIL I.D.#: _____

PARENT(S)/GUARDIAN(S) NAME:

_____

LIVES WITH:

_____

ADDRESS:

_____

PHONE: (____)_____

SCHOOL OF ENROLLMENT:

_____
(IF DIFFERENT FROM SCHOOL OF INCIDENT)

DEFINITION

The District and the Cleveland Teachers Union agree that the definition of "serious assault or battery" in Article 15, Section 10 of the Collective Bargaining Agreement includes (1) any deliberate inappropriate touching by a student or object that was under control of the student, that causes serious physical, psychological, or emotional harm; or (2) reckless conduct that causes serious physical, psychological or emotional harm. The District and CTU agree that the definition of "serious menacing" in Article 15, Section 11 of the CBA includes a threat of serious physical, psychological, or emotional harm, orally or in writing, directed to the bargaining unit member or a member of the bargaining unit member's family.

1.   Attach a copy of the Pupil/Employee Incident Form.

2.   Did the employee report an injury? ___YES ___NO Type of Injury: _____

     Did the employee report or indicate that treatment was required for injury? ___ YES ____ NO

3.   Was a weapon used? ___YES ___NO   Use of weapon threatened? ____YES ___NO

     Type of weapon used or threatened: _____

4.   In the opinion of the building administrator, was this a serious assault/battery, or menacing? Yes ☐ No ☐

5.   The building administrator, chapter chairperson, and assaulted/menaced staff member will meet within five work days of the filing of the Pupil/Employee Incident Form to determine whether the student can remain in his/she present placement.

6.   Is student to be transferred? Yes ☐ No ☐
     If yes, scan and forward to the following: robyn.ballew@clevelandmetroschools.org
                              april.daniels@clevelandmetroschools.org
     If no, the Chapter Chair and receiving teacher signatures are needed for student to remain in building.

_____   _____
Building Administrator - Required   Assaulted Staff Member's Signature - Required

_____   _____
Chapter Chair – Only if student is to remain in building   Receiving Teacher (Only if student is to remain in bldg.)

Revised 3/18